



Northborough Cultural Council

63 Main Street / Town Hall
Northborough, MA 01532

Northborough Cultural Council Meeting Agenda

Meeting Date: Tuesday, July 09, 2019

Time: 7:00 pm to 8:30 pm

Place: Northborough Town Hall Offices, Conference Room C

Meeting Agenda:

1. Approval of Pending Minutes
2. Treasurer's Report:
 - Reimbursement updates
3. Setting the date for the next meeting
4. MCC's New Grant Reimbursement Pilot Program Review & Voting on Participation
5. Planning of Second Annual Culture Fest:
 - **Budget:** Craig will provide an update
 - **Event Program:** Work on determining the schedule for performers: Crow's Pasture, Stefilia Stone, Fabiola, Mavi Dance. Report on TBA band and Scottish Fiddlers. Agreement updates
 - **Artists:** Update from Suzanne
 - **Volunteers:** Call for volunteers are submitted to HS One Call and also online groups.
 - **Stage:** We will use Ed Harlow's stage, may need new tent.
 - **Sound:** Craig and Andrew are working on sound. Andrew agreed to a later finish time.
 - **Community Groups Invitations:** Report on responses
 - **Sculpture:** Suzanne and Steve are collaborating, report on progress
 - **T-shirts:** Update on order from Bich
 - **Signage:** Update signage needs and available budget
 - **Food:** Update on Craig's Neighbor, 291 Cafe, and Trombetta's

Email: cultural@town.northborough.ma.us

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- **Publicity materials:** Brochures, Social Media Updates, local publications, Applefest Publication
- **Kid's Corner:** Follow up on library participation, create activity and
- **Location Logistics:** Review and finalize planning for layout
- **NCC Culture Fest Publicity:** Report on publicity efforts and discuss needs
- **Event Speakers/Presenters:** TBD
- **Other:** Discuss other event materials, supplies, tents, decorations and day-of event planning, schedule

6. Community Stage: We would like to coordinate an effort to have a shared community stage

7. Other business as it comes in front of the board.

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